

IMPACT Grant Application

Education Minnesota Foundation for Excellence in Teaching and Learning

Mission: promotes educators' innovation and achievement focused on the practices of equity and inclusion

Foundation's goal

The Education Minnesota Foundation seeks to encourage and support broad-based efforts to inject meaningful, long-lasting change in the policies and practices that shape teaching and learning. Using innovative program designs and projects, and in partnership with agents most likely to assist in driving these changes, the Foundation ultimately expects to positively impact the learning experiences of students in Minnesota.

The Foundation believes that a major and effective way to attain this far-reaching goal will be through innovative improvements in the experiences of educators and students. Through this grant, it is the Foundation's intent to promote the research, development and adoption of policies and practices that will become the basis for those improvements.

Deadline: 4 p.m. December 4, 2026

Grants awarded by: June 2027

Funds to be spent by: August 2028

Overview

The program consists of awards for theme-based, renewable projects with second-year funding contingent on progress toward the goal demonstrated in year one. IMPACT Grant projects must be coordinated by an active member of Education Minnesota who has teamed up with a nonprofit/community organization. Up to \$15,000 is available for one year. The budget should reflect a one-year project.

This grant program is intended to influence policies and generalized practices concerning educators and students; not designed to accommodate individual classes or improvements to specific curricula.

Signed and scanned applications in PDF format can be emailed to foundation@edmn.org. Applicants may also apply online at www.edmnfoundation.org. All applications are reviewed by the Board of Trustees of the Foundation—teachers, education support professionals and higher education faculty who are members of Education Minnesota.

Second-Year IMPACT Grant

IMPACT Grant awardees seeking a second year of funding must fill out the Request for Second-Year IMPACT Grant Application. To receive this form, please email foundation@edmn.org with the subject line, **“Request for Second-Year IMPACT Grant Application.”** The Second-Year IMPACT Grant application is due by the first Friday in March. Final reports must be submitted and your file closed for the first IMPACT Grant before applying for the Second-Year IMPACT Grant.

41 Sherburne Ave., St. Paul, MN 55103
651-227-9541 800-652-9073
www.edmnfoundation.org
www.educationminnesota.org

Education Minnesota Foundation is an affiliate of Education Minnesota, the American Federation of Teachers, the National Education Association and AFL-CIO. 4682



Questions to ask yourself before beginning the application process

- Am I an active, dues-paying member of Education Minnesota and did not request a refund of my \$5 assessment to the Foundation?
- Will I continue to be an active member through the completion of this project?
- Do I have a reasonable expectation of being in a position to oversee this project through its completion?
- Do I have a nonprofit/community organization willing to team up with me for this project?
- Do I have information that leads me to believe that the project I am considering will influence policies and generalized practices concerning educators and students?
- Did I connect with the Grant Coordinator prior to applying? Note: If you are interested in doing so, please email foundation@edmn.org requesting to be connected with the Grant Coordinator.

If you answered “yes” to these questions and you did not request reimbursement of the \$5 assessment to the Foundation, you should feel confident that the Foundation will give your project serious consideration.

The following resources are available to support your grant writing process:

- Budget Table Tips (www.edmnfoundation.org/budget-table-tips-for-education-minnesota-foundation-grants)
- Previously Funded Grants & Projects (www.edmnfoundation.org/previously-funded-grants-projects)
- The Grant Making Process (www.edmnfoundation.org/overview/grant-making-process)

Note for applicants from the Education Minnesota Foundation Board

The Education Minnesota Foundation Board cannot fund applications that provide stipends for members' time. Stipends for outside services may be funded. If you have questions about this, please contact foundation@edmn.org.

IMPACT Grant Application: Data Sheet

Applicants must complete the data sheet and address all narrative questions. The Education Minnesota member applying for the project is responsible for completing the application.

It should not be completed by the nonprofit/community organization or the local president unless the local president is submitting an application on their own behalf.

Project Coordinator (Applicant) name: _____

Grant project title: _____

Total amount requested (Note: this amount must match the budget included in your narrative): \$ _____

Project Coordinator's (Applicant's) role/position: _____

Home address, city, state, ZIP: _____

Mobile phone: _____

Regularly checked email address: _____

Nonprofit/Community Organization Partner Information:

1. Please select the category of your partner organization (must check one):

☐ Nonprofit - 501(c)(3) : **must include a copy of nonprofit IRS letter**

☐ Community Organization : **must include organization's Articles of Incorporation or Certification Document**

2. Partner organization employer identification number (EIN): _____

3. Partner organization name: _____

4. Partner organization address, city, state, ZIP: _____

5. Partner organization phone: _____

6. Partner organization contact name: _____

7. Partner organization email address: _____

8. List any team members and their affiliation (**all educator team members must be members of Education Minnesota**):

Please complete #1-8 for each nonprofit/community organization partner.

The Education Minnesota Foundation will only fund proposals that are the original work of the person submitting the grant request. Applicants are not permitted to submit the work of anyone else as their own. My signature below indicates that I am the author of this proposal and I have properly attributed authorship to the extent I have based this proposal on the work of others.

Project Coordinator (Applicant) signature: _____

Date: _____

**ALL APPLICATIONS MUST BE RECEIVED BY THIS OFFICE
NO LATER THAN 4 P.M. ON THE DEADLINE.**

**Although the PDF version of the application can be used to apply, we strongly
encourage the use of the online application at www.edmnfoundation.org.**

Email: foundation@edmn.org – 800-652-9073

**Note: Please expect a confirmation email within 15 days of receipt of your application. If you
do not hear back from the Foundation with a confirmation that your application was received,
please email foundation@edmn.org with a request for confirmation of application received.**

YOUR LOCAL/AFFILIATE PRESIDENT SHOULD COMPLETE THIS SECTION.

Local/affiliate name: _____

Local/affiliate president's name (please print): _____

President's email: _____

President's signature: _____

Local/affiliate treasurer's name (please print): _____

Treasurer's email: _____

IMPACT Grant Application: Narrative

APPLICANTS MUST ADDRESS ALL NARRATIVE QUESTIONS. PLEASE FOLLOW THESE RULES WHEN DRAFTING YOUR NARRATIVE:

1. Your final narrative should not exceed eight typed pages.
2. The narrative should be double spaced.
3. Use Times New Roman.
4. In a 12-point font.
5. Be sure to number and label your responses.

Please address the following five points in your written narrative. The use of bullet points when necessary is acceptable.

1. Project summary

Write a one-to-two paragraph summary of your proposal.

- a. Include a project title.*
- b. Provide an overview that highlights the intent to influence policies and generalized practices concerning educators and students.*
- c. Include important demographic information related to your project goals. This may include geographic, academic, racial, gender and/or socio-economic information, etc.*

2. Involvement and influence

IMPACT Grants must be member-driven with system change as the ultimate outcome.

- a. How does this project intend to include Education Minnesota members and nonprofit/community organizations?*
- b. How does this project propose to promote the research, development and adoption of educational policies and practices?*

3. Plan of action

Successful IMPACT Grant applications use a clearly defined plan of action.

- a. List the intended goals.*
- b. Describe your process for evaluating whether or not your intended goal(s) will be achieved. Define inclusive metrics for the success of all participants and consider a variety of tools for evaluating whether or not your intended goal(s) will be achieved.*
- c. Include a flowchart or timeline of your project.*
- d. In a chart or table, provide a developed budget that accounts for your expenditures. If applicable, please include in-kind or matching donations from your non-profit or community partner.*

4. Innovative change

IMPACT Grants are awarded to projects that support innovative change in the policies and practices that shape teaching and learning for educators and/or students.

- a. *Describe how this project could extend beyond one building and into the district or from the district to statewide implementation.*
- b. *Describe how this project addresses multiple voices or perspectives in its scope and influence.*

5. Partnership

IMPACT Grant applications must be written in a way that teams the applicant with a nonprofit/community organization.

- a. *Describe the nonprofit/community organization with which you're planning to work.*
- b. *Explain how partnering with this nonprofit/community organization would enhance the project's success.*
- c. *Please include your partnership documentation with your application. If you are working with a nonprofit organization, you must include a copy of their Internal Revenue Service (IRS) nonprofit determination letter. For community organization partnerships, your application must include your organization's Articles of Incorporation or Certification Document.*

Your application will be reviewed only when it is considered “complete”—that is, all questions are answered, all documents mentioned above are attached, and a completed and signed data sheet is received. If all items are not received, your application will not be reviewed by the Foundation Board of Trustees.

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