

Classroom-Focused Project Grant Application

Education Minnesota Foundation for Excellence in Teaching and Learning

Mission: promotes educators' innovation and achievement focused on the practices of equity and inclusion

Classroom-Focused Project Grant

Classroom-Focused Project Grants are project focused, not item focused.

Classroom teachers, faculty, guidance counselors and others who require a license or credential to carry out their work are eligible for this grant.

Classroom-Focused Project Grants are projects that go beyond the already implemented curriculum and will improve student achievement and instructional practice. Items being requested must be used in the project with the intention of having measurable and observable outcomes.

Projects that are replicable and address the needs of students from diverse backgrounds will receive preference, including geographic, racial, gender, academic, socio-economic, etc.

Applicants may request up to \$3,000 for a project designed for implementation during the upcoming school year. Classroom-Focused Project grants will be awarded once per year. Recipients of the higher education faculty grant must pay for all grant expenses out-of-pocket, and then submit receipts to the Education Minnesota Foundation for reimbursement.

Deadline:..... 4 p.m., December 4, 2026

Grants awarded by:..... April 2027

Funds to be spent by:..... April 2028

Second-Year Classroom-Focused Project Grant

Classroom-Focused Project Grant awardees who successfully complete their project are eligible to apply for a second year of funding. Please see the Education Minnesota Foundation website for further information.

41 Sherburne Ave., St. Paul, MN 55103
651-227-9541 800-652-9073
www.edmnfoundation.org
www.educationminnesota.org

Education Minnesota Foundation is an affiliate of Education Minnesota, the American Federation of Teachers, the National Education Association and AFL-CIO. 4655



Questions to ask yourself before beginning the application process.

Classroom-Focused Project Grant

- Am I an active, dues-paying member of Education Minnesota and did not request a refund of my \$5 assessment to the Foundation?
- Will I continue to be an active member through the completion of this project?
- Do I have a reasonable expectation of being in a position to oversee this project through its completion?
- Do I have evidence that leads me to believe that the project I am considering will improve student achievement?
- Have I participated in a Education Minnesota Foundation informational session?
- Is my project based on measurable and observable outcomes?
- Does my project idea address the needs of students from diverse backgrounds? This may include geographic, racial, gender, academic, socio-economic, etc.
- Is my project replicable and shareable with other educators?

If you answered “yes” to these questions and you did not request reimbursement of the \$5 assessment to the Foundation, you should feel confident that the Foundation will give your project serious consideration.

The following resources are available to support your grant writing process:

- Budget Table Tips (www.edmnfoundation.org/budget-table-tips-for-education-minnesota-foundation-grants)
- Previously Funded Grants & Projects (www.edmnfoundation.org/previously-funded-grants-projects)
- The Grant Making Process (www.edmnfoundation.org/overview/grant-making-process)

Note for applicants from the Education Minnesota Foundation Board

The Education Minnesota Foundation Board cannot fund applications that provide stipends for members' time. Stipends for outside services may be funded. If you have questions about this, please contact foundation@edmn.org.

Classroom-Focused Project Grant Application: Data Sheet

Although the PDF version of the application can be used to apply, we strongly encourage the use of the online application at www.edmnfoundation.org.

I am applying for a:

☐ Licensed Educator Classroom-Focused Project Grant

☐ Higher Education Faculty Classroom-Focused Project Grant (Licensed College and University Staff)

Project Coordinator (Applicant) name: _____

Grant project title: _____

Total amount requested (Note: this amount must match the budget included in your narrative): \$ _____

Project Coordinator's (Applicant's) role/position: _____

Home address, city, state, ZIP: _____

Mobile phone: _____

Regularly checked email address: _____

Worksite: _____

Worksite address, city, state, ZIP: _____

School level: _____

List any team members (all team members must be members of Education Minnesota): _____

CONTINUED ON BACK

The Education Minnesota Foundation will only fund proposals that are the original work of the person submitting the grant request. Applicants are not permitted to submit the work of anyone else as their own. My signature below indicates that I am the author of this proposal and I have properly attributed authorship to the extent I have based this proposal on the work of others.

Project Coordinator (Applicant) signature: _____

**ALL APPLICATIONS MUST BE RECEIVED BY THIS OFFICE
NO LATER THAN 4 P.M. ON THE DEADLINE.**

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encourage the use of the online application at www.edmnfoundation.org.**

Email: foundation@edmn.org – 800-652-9073

Note: Please expect a confirmation email within 15 days of receipt of your application. If you do not hear back from the Foundation with a confirmation that your application was received, please email foundation@edmn.org with a request for confirmation of application received.

Higher Education Faculty do not need to complete this section of the application.

Local/affiliate organization: _____

Local/affiliate president's name (please print): _____

President's email: _____

President's signature: _____

Local/affiliate treasurer's name (please print): _____

Treasurer's email: _____

Classroom-Focused Project Grant Application: Narrative

APPLICANTS MUST ADDRESS ALL NARRATIVE QUESTIONS. PLEASE FOLLOW THESE RULES WHEN DRAFTING YOUR NARRATIVE:

1. Your final narrative should not exceed two typed pages.
2. The narrative should be double spaced.
3. Use Times New Roman.
4. In a 12-point font.
5. Be sure to number and label your responses.

Please address the following four points in your written narrative. The use of bullet points when necessary is acceptable.

1. Project Summary

In one paragraph, describe

- a. *the purpose of your project and*
- b. *how your project will enhance learning by going beyond the purchasing of materials.*

2. Needs and approach

In one paragraph, describe

- a. *the needs of your students. Include important demographic information related to your project goals. This may include geographic, racial, gender, academic and/or socio-economic information, etc.*
- b. *how your project will meet these needs in a new and different way from what is already being done in the classroom.*

3. Plan of action

In one paragraph, describe

- a. *the evidence that leads you to believe that this project will improve student achievement.*
- b. *the intended goals.*
- c. *your process for evaluating whether or not your intended goal(s) will be achieved. Define inclusive metrics for the success of all participants and consider a variety of tools for evaluating whether or not your intended goal(s) will be achieved.*

4. Budget

In a chart or table, provide a developed budget that accounts for your expenditures. If applicable, please include in-kind or matching donations or any out-of-pocket expenses.

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