

# Second-Year Classroom-Focused Project Grant

## Education Minnesota Foundation for Excellence in Teaching and Learning

*Mission: promotes educators' innovation and achievement focused on the practices of equity and inclusion*

### Second-Year Classroom-Focused Project Grant

This application is intended for previous Classroom-Focused Project Grant recipients who wish to expand upon their original objectives.

Projects that are replicable and address the needs of students from diverse backgrounds will receive preference, including geographic, racial, gender, academic, socio-economic, etc.

Applicants may request up to the \$3,000 for a project designed for implementation during the upcoming school year.

Second-Year Classroom-Focused Project Grants will be awarded once per school year.

**Deadline:**..... *4 p.m., March 6, 2026*

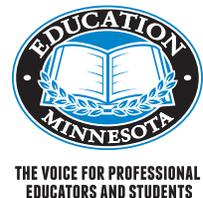
**Grants awarded by:**..... *June 2026*

**Funds to be spent by:**..... *May 2027*

Updated: August 1, 2025

41 Sherburne Ave., St. Paul, MN 55103  
651-227-9541 800-652-9073  
www.edmnfoundation.org  
www.educationminnesota.org

Education Minnesota Foundation is an affiliate of Education Minnesota, the American Federation of Teachers, the National Education Association and AFL-CIO.  5388



## *Questions to ask yourself before beginning the application process.*

- Have I submitted an Interim Financial Report with the Foundation (by January of the first grant year)?
- Has my previous Classroom-Focused Project grant been completed and closed?
- Do I have data/evaluation results from my year one participation?
- Do the results from my year one project lead me to believe that the project I am considering will continue to improve student achievement and instructional practice?
- Am I an active, dues-paying member of Education Minnesota and did not request a refund of my \$5 assessment to the Foundation?
- Will I continue to be an active member through the completion of this project?
- Do I have a reasonable expectation of being in a position to oversee this project through its completion?
- Is this project also replicable and shareable with other educators?
- Does my project idea address the needs of students from diverse backgrounds? This may include geographic, racial, gender, academic, socio-economic, etc.

If you answered “yes” to these questions and you did not request reimbursement of the \$5 assessment to the Foundation, you should feel confident that the Foundation will give your project serious consideration.

### **Note for applicants from the Education Minnesota Foundation Board**

The Education Minnesota Foundation Board cannot fund applications that provide stipends for members' time. Stipends for outside services may be funded. If you have questions about this, please contact [foundation@edmn.org](mailto:foundation@edmn.org).

# Second-Year Classroom-Focused Project Grant Application: Data Sheet

**Although the PDF version of the application can be used to apply, we strongly encourage the use of the online application at [www.edmnfoundation.org](http://www.edmnfoundation.org).**

I am applying for a:

- Licensed Educator Second-Year Classroom-Focused Project Grant
  
- Higher Education Faculty Second-Year Classroom-Focused Project Grant  
(Licensed College and University Staff)

Previous grant project title: \_\_\_\_\_

Previous grant project file #: \_\_\_\_\_

Previous grant amount approved: \$ \_\_\_\_\_

Project Coordinator (Applicant) name: \_\_\_\_\_

Total amount requested (Note: this amount must match the budget included in your narrative): \$ \_\_\_\_\_

Project Coordinator's (Applicant's) role/position: \_\_\_\_\_

Home address, city, state, ZIP: \_\_\_\_\_

Mobile phone: \_\_\_\_\_

Regularly checked email address: \_\_\_\_\_

CONTINUED ON BACK

The Education Minnesota Foundation will only fund proposals that are the original work of the person submitting the grant request. Applicants are not permitted to submit the work of anyone else as their own. My signature below indicates that I am the author of this proposal and I have properly attributed authorship to the extent I have based this proposal on the work of others.

Project Coordinator (Applicant) signature: \_\_\_\_\_

**ALL APPLICATIONS MUST BE RECEIVED BY THIS OFFICE  
NO LATER THAN 4 P.M. ON THE DEADLINE.**

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encourage the use of the online application at [www.edmnfoundation.org](http://www.edmnfoundation.org).**

Email: [foundation@edmn.org](mailto:foundation@edmn.org) – 800-652-9073

**Note: Please expect a confirmation email within 15 days of receipt of your application. If you do not hear back from the Foundation with a confirmation that your application was received, please email [foundation@edmn.org](mailto:foundation@edmn.org) with a request for confirmation of application received.**

Local/affiliate organization: \_\_\_\_\_

Local/affiliate president's name (please print): \_\_\_\_\_

President's email: \_\_\_\_\_

President's signature: \_\_\_\_\_

Local/affiliate treasurer's name (please print): \_\_\_\_\_

Treasurer's email: \_\_\_\_\_

# Second-Year Classroom-Focused Project Grant Application: Narrative

**APPLICANTS MUST ADDRESS ALL NARRATIVE QUESTIONS. PLEASE FOLLOW THESE RULES WHEN DRAFTING YOUR NARRATIVE:**

1. Your final narrative should not exceed two typed pages.
2. The narrative should be double spaced.
3. Use Times New Roman.
4. In a 12-point font.
5. Be sure to number and label your responses.

Please address the following five points in your written narrative. The use of bullet points when necessary is acceptable.

## 1. Year one project summary

Write a one paragraph summary of what you learned during year one of your project.

## 2. Year two project summary

In one paragraph, describe

- a. *the purpose of your project.*
- b. *how this project will improve student achievement and instructional practice.*

## 3. Needs and approach

In one paragraph, describe

- a. *the needs of your students. Include important demographic information related to your project goals. This may include geographic, racial, gender, academic, socio-economic, etc.*
- b. *how your project will enhance learning by going beyond the purchasing of materials.*

## 4. Plan of action

In one paragraph,

- a. *Share your evidence that leads you to believe that this project will improve student achievement. Include any relevant educational research to support your project.*
- b. *Describe the outcomes you hope to achieve, and*
- c. *How you will evaluate whether you have met those outcomes.*

## 5. Budget

In a chart or table, provide a developed budget that accounts for your expenditures. If applicable, please include in-kind or matching donations or any out-of-pocket expenses.

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